

## (CONSULTING SERVICES– INDIVIDUAL CONSULTANT)

AFRICA CENTRES FOR DISEASE CONTROL

### **Consultancy Service to support the development of a Policy Framework to accelerate the Africa CDC’s vaccine manufacturing vision.**

#### **Executive Summary**

This proposal requests consulting services to ultimately compile a Policy Roadmap addressing policy issues that impede Africa’s progress toward its ambition of having 60% of required vaccines manufactured on the continent by 2040, as detailed in the Framework for Action. The consultant will deliver a report on policy impediments, and thereafter moderate a stakeholder workshop to align on the policy impediments/ barriers and develop recommendations informing a policy roadmap to be adopted by member states.

**Development Objective of the Project:** Development of a Policy Roadmap to overcome policy barriers to Manufacturing Vaccines in Africa

#### **1. Background**

##### **1.1 The Steering Partners**

Africa Centres for Disease Control and Prevention (Africa CDC) is an autonomous health institution of the African Union, charged with the responsibility of promoting the prevention and control of diseases in Africa. One of the Africa CDC’s flagship programmes is African manufacturing of health products. Through the Partnerships for African Vaccine Manufacturing (PAVM), Africa CDC is accelerating the continent’s shift from dependency to self-reliance by building a sustainable end-to-end vaccine R&D, manufacturing and supply chain ecosystem. Launched at the AU’s 2021 summit with a Framework for Action, PAVM set the bold goal to produce 60% of Africa’s vaccine needs by 2040. In February 2024, AU Assembly of Heads of State upgraded the PAVM to the Platform for Harmonized African Health Products Manufacturing (PHAHM) to build a coherent ecosystem for vaccines as well as diagnostics, therapeutics and other health products. Through partnerships with organizations like CEPI Africa CDC is facilitating laying of the technical, and financing foundations required to scale up local manufacturing, support the input material supply chain needs and strengthen health security across the continent.

The Coalition for Epidemic Preparedness Innovations (CEPI) is an international initiative with a mission to accelerate the development of vaccines and other biologic countermeasures against epidemic and pandemic threats so they can be accessible to all people in need. By enabling the development of suitable vaccines against pathogens, which may cause epidemics, CEPI aims to stop epidemics before they turn into large-scale health emergencies and pandemics, respectively. In order to avoid future humanitarian disasters caused by epidemics and pandemics, vaccines should be readily available where and when needed most.

The Regionalized Vaccine Manufacturing Collaborative (RVMC) is focused on accelerating this transformation, supporting initiatives to ensure that regionalized vaccine manufacturing is economically sustainable and contributes to a growing global demand for vaccines.

## **1.2 The Guiding Framework**

Africa CDC and CEPI signed an MoU in 2024 and launched a Joint Action Plan (JAP) to improve vaccine research, development and manufacturing (R&D&M) in Africa. One of the main objectives of this JAP is to advocate for the development and implementation of evidence-based policies and regulatory frameworks that will contribute to the Framework for Action and support the African Union's goal of African vaccine production capacity to meet 60% of the continent's needs by 2040.

The key objectives of the Framework for Action include:

- Establishing robust, sustainable vaccine manufacturing ecosystem in Africa.
- Setting up an input material, crucial consumable pooled procurement mechanism facilitated through strategically located regional supply chain distribution hubs
- Strengthening regulatory systems to ensure the production of safe, quality, and efficacious vaccines and other health products.
- Supporting local research and development to address diseases prevalent in Africa.
- Promoting public-private partnerships to finance and sustain vaccine manufacturing.

Achieving this vision is expected to improve the continent's preparedness for future pandemics, boost public health resilience, create jobs, and stimulate economic growth. However, it requires overcoming challenges such as limited funding, technological gaps, utilities provision and the need for skilled workforce development. This 2040 ambition reflects Africa's broader goal of achieving health sovereignty and contributing more significantly to global health security.

The RVMC is developing a regional vaccines manufacturing Ecosystem Status Report and Dashboard, to track and visualize the progress being made in regionalized vaccine manufacturing (RVM) initiatives in the three regions (Africa, Latin America and Caribbean - LAC, and the Association of Southeast Asian Nations - ASEAN). The status report will also present a draft set of indicators for tracking progress. The RVMC report will identify the areas where financial and technical support and policy change can have the greatest impact in eliminating roadblocks or addressing shortcomings that prevent the achievement of the RVM's long term vision. Based on the RVMC report, a focused and expanded report on the policy assessment is to be developed to ultimately inform a policy roadmap towards the 2040 Ambition.

## **2. Objectives of the assignment**

To engage a qualified consultant to develop and deliver a policy framework addressing policy-related barriers to manufacturing vaccines in Africa. This work will be delivered in two phases:

- I. Deliver a comprehensive Policy Assessment Report (Oct 2025 to Feb 2026).
- II. Facilitate a workshop to align on the Policy Assessment report and develop solutions, culminating in the delivery of a Policy Roadmap (Jan 2026 to May 2026).

## **3. Key deliverables, consultancy fee and time frame**

The individual consultant will be paid a fixed total amount of USD40,000. This cost includes all the Consultant's fees, reimbursable expenses, such as air ticket to and from Africa CDC HQ etc as well as any tax obligation that may be imposed on the Consultant. Fees payable does not include costs

associated with assignment-related travels, different coordination/organization of project-related activities and events and workshops as these costs will be met by Africa CDC. This is a lump sum contract, and payment will be made against the following deliverables.

1. **Policy Assessment Report:** Development of a draft policy document to assess the policy barriers to sustainable manufacturing of vaccines. Such barriers would include, industrial policy, trade policy, infrastructure development policies, R&D environment related policies such as intellectual property policies, financial environment, etc.
2. **Workshop and Facilitation:** Plan and deliver the workshop on vaccines manufacturing. Invite policymakers and high-level stakeholder to engage and validate the policy assessment report and brainstorm toward a policy roadmap to achieve the 2040 ambition.
3. **Policy Roadmap:** Develop a robust roadmap for steering progress towards the development of Africa's regional vaccine manufacturing capabilities. Based on the discussion at the workshop in 2 above, the policy roadmap would be a solutions oriented presentation of the policy measures/ decisions required to overcome the policy impediments to a conducive manufacturing environment and improve attractiveness to potential investors in vaccines manufacturing and supply chain on the continent.

**Outcomes:**

- I. Adoption of the Policy Roadmap by the ACDC.
- II. Collaboration with relevant stakeholders and AU organs.
- III. Implementation of recommendations by AU Member States.

**4. Reporting, management, support, and data ownership**

The Consultant will report directly to the Africa CDC Head of Policy and Health Diplomacy Division or their designates. The consultant shall produce a brief bi-weekly report in English and submit it to Africa CDC or present progress bi-weekly in online meetings. All outputs, including the raw data and draft documents, analyses, and final documents and products will belong to Africa CDC.

## 5. Respective Responsibilities of Africa CDC – CEPI TWG and Consultant

Component	Activity	Outputs	Lead
Policy Assessment Report Development	Develop stakeholder-facing project brief based on RVMC Manufacturing Ecosystem Paper	Project brief	Consultant
	Develop policy questions and review project plan against them.	List of core policy questions and refined project plan	Consultant
	Conduct desk review and stakeholder consultations to inform determination of existing policy hurdles to vaccines manufacturing	Draft Policy Assessment report	Consultant
Stakeholder Workshop	Design, plan and conduct a stakeholder workshop/s to align on assessment findings and solicit recommendations on how the policy hurdles may be addressed.	Facilitate stakeholder meetings, recommendations and reports produced	Consultant with support from Africa CDC & CEPI
Policy Roadmap Development	Translate stakeholder input and findings into a comprehensive policy roadmap aligned with the Framework for Action	Policy Roadmap document	Consultant
	Circulate draft outputs for review by Africa CDC, CEPI, and stakeholders, and integrate feedback	Validated Policy Roadmap	Consultant
	Bi-weekly reporting and coordination meetings with Africa CDC; documentation of activities and deliverables	Progress reports, Meeting notes	Consultant
	Submit all documents, data, tools and reports produced during the consultancy	Consolidated technical package (Assessment, consultation report, roadmap, data)	Consultant

## 6. Application specification

Interested consultants should include in their application the following:

Prepare a technical and financial proposal as part of their application dossier (Not exceeding 50 pages in total) that includes a Personal Capacity Statement covering the following:

- a) Cover letter or statement about understanding of the assignment and why the desire to work with Africa CDC
- b) Curriculum vitae of the Consultant stating his/her relevant experience and capacity to undertake the work:
  - o Proof of experience in conducting similar works
  - o Experience of previously engaging with government officials; diplomacy skills and other soft skills
- c) Two (2) references with good knowledge of the candidate's past assignment, furnishing full contact details, telephone and e-mail addresses.

## 7. Qualifications and experience of consultant

- **Education Background:**
  - Advanced degree (Master's or Ph.D.) in Public Health, Epidemiology, Health Economics, or related fields.
- **Professional Experience:**
  - Extensive experience (10+ years) in health program management, particularly in epidemic or pandemic response.
  - Proven track record in fund management and resource mobilization.
  - Experience working with international organizations, governments, and regional bodies in Africa.
  - Deep understanding of epidemic and pandemic preparedness and response mechanisms.
  - Proficiency in designing and implementing financial models and frameworks for health funds.
  - Strong analytical skills to assess current fund performance and identify opportunities for enhancement. - An appreciable understanding, knowledge of and experience in the technical elements in vaccine/biologics manufacturing, including facility readiness, technology transfer and regulatory requirements.
  - Demonstrated ability to manage and coordinate large-scale health projects.
  - Experience in strategic planning, budgeting, and monitoring & evaluation of health initiatives.
- **Communication Skills:**
  - Excellent written and verbal communication skills.
  - Ability to produce high-quality reports, policy briefs, and presentations.

- Proficiency in English is essential; knowledge of African Union working languages (French, Portuguese, Arabic, Spanish) is an advantage.
- **Stakeholder Engagement:**
  - Strong networking capabilities to engage with multiple stakeholders, including governmental bodies, international agencies, and non-profit organizations.
  - Experience in advocacy and diplomacy.
  - Access to a database of relevant stakeholders in the manufacturing and supply chain environment in Africa
- **Problem-Solving Skills:**
  - Capacity to identify challenges and develop innovative, sustainable solutions.
  - Ability to work under pressure and adapt to rapidly changing situations.
- **Cultural and Regional Awareness:**
  - In-depth knowledge of the socio-economic and political landscape of Africa.
  - Experience working within the African context, specifically in public health sectors.
- **Ethical and Professional Standards:**
  - Commitment to transparency, accountability, and integrity in fund management.
  - Adherence to ethical standards in public health practices.
- **Documentation and Reporting:**
  - Proven ability to document processes, compile comprehensive reports, and maintain accurate records.

## 8. Language

- Collective excellent oral and written communication skills in at least one of the official AU languages

## 9. Evaluation and qualification criteria Technical Evaluation

1. Education, Qualification, and Relevant Training – 20
2. Experience of the consultant and relevance to the assignment and number of years – 70
3. Language - 10

**Total – 100**

## 10. Required Documentations

- a. Cover letter with statement of understanding
- b. A detailed and updated curriculum vitae (CV), and indicating nationality, age and gender.

- c) Detailed technical proposal not exceeding 8 pages on:
  - a. Understanding and interpretation of the TOR
- d) Two written references

## **11. Services and Facilities to be provided by Africa CDC**

The individual consultant will be supervised by the Technical Working Group for the purpose of delivering the above outputs within the agreed time frame. This consultancy will be based in Addis Ababa at the Africa CDC Headquarters. The consultant must comply with the African Union rules and procedures related to security and code of conduct.

Africa CDC will cover the cost of travel including economy-class air tickets and other necessary expenses when travel is required according to the AU rules and regulations.

Africa CDC and CEPI will provide to the consultant the following document and facilities:

- a) Identify and assign technical staff to support the implementation process.
- b) Provide the necessary documentation and information required for the assignment.
- c) Maintain regular follow-up of the activities done by the consultant, review and comment on the submitted deliverables and work done.
- d) Assist in organizing consultative meetings with Member States and other stakeholders

## **12. Application for the Consultancy**

The African CDC now invites eligible Individual Consultants (“Consultants”) to submit their Curriculum Vitae (CV) and required documents as listed in the ToR to provide the requested services to Africa CDC. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The Consultants will be selected in accordance with the Individual Selection method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours: 8:00- 13:00 and 14:00-17:00, Addis Ababa Time.

CVs must be delivered in a written form following the above shortlisting criteria to the emails below before 15:00 Hours Local Time on **5 December 2025**.

Africa Centres for Diseases Control and Prevention,  
Supply Chain Division  
Administration Directorate  
Lafto Square, Haile Garment,  
Africa CDC Office, John Nkengasong Building Tower, 4<sup>th</sup> floor, Room No. 408

For clarification and requesting for ToR:

E-mail: [Tender@africacdc.org](mailto:Tender@africacdc.org) and [selamg@africacdc.org](mailto:selamg@africacdc.org).

CV must submit to both e-mails.